

Walpole Housing Authority
Regular Meeting
February 6, 2024

The meeting was held in the Community Room, 8 Diamond Pond Terrace, and was called to order by Chairperson Judith Conroy at 6:10 pm.

PRESENT: Judith Conroy
Peter Betro
Thomas White
Brian Lebel

ABSENT: James L. Delaney

ALSO PRESENT: Monique Bergeron, Executive Director/Secretary Ex-officio

The Minutes of the January 8, 2024 Regular Meeting were reviewed.

- **Motion:** By Judith Conroy to approve the Minutes of the January 8, 2024 Regular Meeting.
- **Seconded:** By Brian Lebel.
- **Voted: 3-0-0:** To approve the Minutes of the January 8, 2024 Regular Meeting.

Treasurer's Report December 2023

Upon a motion duly made by Thomas White and seconded by Peter Betro, it was unanimously,

- **Voted: 3-0-0** To approve the December 2023 Treasurer's Report with the change to the date.

Bills for Payment

Upon a motion duly made by Judith Conroy and seconded by Peter Betro, it was unanimously,

- **Voted: 3-0-0:** To approve the attached list of bills for payment for the month of January 2024
- Executive Director will provide Water/Sewer usage by site

New Business

Resolution 2024-01 667-1 NVT Federal Pacific Electrical Pael Replacement Work Order Approval

- **Motion:** By Judith Conroy to approve the Work Order for Project# 314067.
- **Seconded:** By Peter Betro.
- **Voted: 3-0-0:** To approve the Work Order for Project# 314067.

Resolution 2024-02 Wage Match Acknowledgement

- **Motion:** By Judith Conroy to approve the Wage Match Acknowledgement.
- **Seconded:** By Brian Lebel.
- **Voted: 3-0-0:** To approve the Wage Match Acknowledgement.

Resolution 2024-03 Fiscal Year End Certifications

- **Motion:** By Tom White to approve the Fiscal Year End Certifications.
- **Seconded:** By Pete Betro.
- **Voted: 3-0-0:** To approve the Fiscal Year End Certifications.

Director's Report

Executive Director presented January Director's Report.

Other Business

- Executive Director will provide the following:
 - Detail for Project 314066 NVT Parking Lot
 - Tenant Accounts Receivables quarterly with breakdown of repayment agreements
 - Send Board Member Training information to all members
 - Acquire plaque for former board members
 - Inquire to replacement of fire hydrant at DPT
 - Present Project Updates in a chart form
 - Provide detail for Project 314061 Stove Replacement

There being no further items to discuss, the following was brought forward:

- **Motion:** To adjourn made by Judith Conroy.
- **Seconded:** Peter Betro.
- **Voted: 3-0-0:** To adjourn.